

**ADVISORIES FOR MARRIAGE POR AND
ENDORSEMENT OF FAMILY'S NAME IN PPO**

1. In case of Divorce from 1st wife, Divorce Decree from competent Court duly certified/attested from the concerned Court to be attached. Name of wife should be same as mentioned in the service records and PPO.
2. In case of Death of 1st, Death Certificate of first wife to be attached, in original. Name of wife in the death certificate should be same as mentioned in the Service Documents and PPO.
3. The following document / information are required for promulgation of NE POR for marriage after discharge from Service:-
 - (a) Personal application for taking NE POR for marriage.
 - (b) Copy of Marriage Certificate issued by Registrar of Marriage (attested by a Gazetted Officer).
 - (c) Affidavit in original stating the details of marriage after discharge from Service. Affidavit should contain the following information and it should be countersigned by the 1st class Magistrate:-
 - (i) Name of wife before marriage
 - (ii) Name of wife after marriage
 - (iii) Date and Place of marriage
 - (iv) Date of birth of wife as per birth certificate or School certificate / Aadhar Card/Pan card in DD/MM/YYYY format)
 - (v) Custom of marriage (e.g Hindu / Muslim / Christian Rites / Special Marriage)
 - (vi) Status of wife before marriage (i.e. Single / Widow / Divorcee). *[If she is widow, then Death Certificate of 1st husband and if she is divorcee, then Divorce decree from her first husband, also to be attached along with your application.]*
 - (d) Two copies of joint photographs duly attested by Zila Sainik Board.
 - (e) Date of birth proof in respect of your wife in which date of birth mentioned in the format of Date, Month and Year DD/MM/YYYY (i.e. PAN card / ECHS card / Passport / Driving Licence / Matriculation certificate etc). Name of wife after marriage (including spelling) should match with the name mentioned in date of birth proof.
4. After the promulgation of NE POR for marriage, the following documents will be required for endorsement of family pension:-
 - (a) Appendix-A (Application for Endorsement of Family Pension) along with Annexure-II, in triplicate. *(one blank form of Appendix A and Annexure-II is forwarded herewith).* Name of wife should be same as per the NE POR (after marriage).
 - (b) All the three copies of Appendix-A and Annexure-II must be filled in ink, Joint Photographs to be pasted and get attested by any gazette officer. Part-II of the Appendix-A and Annexure-II (all three copies) to be completed by your Pension Disbursing Agency (i.e. Bank/DPDO/TO etc) with their office stamp. *Fill up all the columns of the forms carefully to avoid rejection at later stage.*
 - (c) Also forward your spouse's date of birth proof in which date of birth mentioned in the format of Date, Month and Year DD/MM/YYYY (i.e. Birth Certificate/PAN card / Aadhar card / Matriculation certificate etc). *It may be noted that the name and date of birth should match with service documents/PPO/Pension Certificate.*
 - (d) Name and Address of Pension Disbursing Authority (ie DPDO/Bank/TO) is to be attached. If PDA is Bank, pension account number is also to be mentioned.
 - (e) Copy of PPO/Pension Certificate vide which you have been sanctioned pension, duly attested by Pension Disbursing Authority/Zila Sainik Board is also to be attached.

SPECIMEN AFFIDAVIT (ON STAMP PAPER FROM 1st CLASS MAGISTRATE)
(FOR MARRIAGE SOLEMANISED AFTER DISCHARGE FROM SERVICE)

1. I, ... (existing Name of Pensioner as mentioned in PPO/Pension Certificate) Son of presently residing at (address) do hereby solemnly affirm and state on Oath as follows:-

(a) That, I have proceeded on discharge from service wef after completion of years of service and granted Service / Invalid / Disability Pension vide PPO No

(b) That I was married to / unmarried at the time of discharge from service Name of my Wife is mentioned in PPO

(c) That my wife named have expired on Or I have been granted Divorce from my wife named vide Divorce Decree from the Court of vide Order dated

(d) That I have married to on (date) at (Place). The date of birth of my wife is (in Words). I have registered my marriage at The details of my marriage are as follows:-

- (i) Name of Wife (before marriage) :
- (ii) Name of Wife (after marriage) :
- (iii) Date of Marriage :
- (iv) Place of Marriage :
- (v) Forms of Marriage (ie. Hindu / Muslim / Christian Rites/ Special Marriage) :
- (vi) Status of Wife (before marriage) (Single / Widow / Divorcee) :

(e) That, I am producing this Affidavit for the purpose of proof of marriage.

(f) That what is stated above is true and correct to best of my knowledge, information and belief. Nothing material has been concealed there from.

Finger Print of all fingers of Right Hand of the Wife with whom marriage has been solemnized				

Attested latest joint passport size photograph of self & wife
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Date :

Place :

Signature of deponent

VERIFICATION

I, the deponent above named, do hereby solemnly declare and verify that the contents of the above Affidavit are true to the best of my knowledge and belief and nothing has been concealed or suppressed there from.

Signature of Deponent

SPECIMEN AFFIDAVIT (ON STAMP PAPER FROM 1st CLASS MAGISTRATE)
(FOR DETAILS OF CHILDREN FROM 1ST WIFE)

1. I, ... (existing Name of Pensioner as mentioned in PPO/Pension Certificate) Son of presently residing at (address) do hereby solemnly affirm and state on Oath as follows:-

(a) That, I have proceeded on discharge from service wef after completion of years of service and granted Service / Invalid / Disability Pension vide PPO No

(b) That I was married to and her name was endorsed / not endorsed in PPO

(c) That my wife named have expired on Or I have been granted Divorce from my wife named vide Divorce Decree from the Court of vide Order dated

(d) That I have the no children / following children from my first wife and their marital status/ occupation is mentioned against their name. **(In case, some children has died, please submit death certificate issued from Birth & Death Registrar of the area).**

Sl No	Name	Date of Birth / Age	Marital Status	Occupation	Eligibility for Family Pension	Reasons for ineligibility
(i)						
(ii)						
(iii)						
(iv)						

(e) That, I certify that they are not eligible for family pension as on date since he/she/they are all above 25 years of age and married and employed.

(f) That, I undertake that I will inform to Dte of AV / PCDA(P) / JCDA(AF), if he/she/they become eligible for family pension at later date due to any reasons. I will also apply for their share of family pension, in case of becoming eligible for family pension, at any later date.

(g) That what is stated above is true and correct to best of my knowledge, information and belief. Nothing material has been concealed there from.

Date :

Place :

Signature of deponent

VERIFICATION

I, the deponent above named, do hereby solemnly declare and verify that the contents of the above Affidavit are true to the best of my knowledge and belief and nothing has been concealed or suppressed there from.

Signature of Deponent